
305 NON-STANDARD SIGN REQUESTS

When an engineering and traffic investigation shows that an existing, standard sign will not adequately control traffic for a particular situation, or that messages of existing signs are not specific enough, a new sign design and/or message may be justified. The Manual on Uniform Traffic Control Devices recognizes that messages other than those contained therein may be justified and provides that when additional signs are developed, they be of the same functional type, they be legible to those using them, and that they be understood in time to permit a proper response.

When signs are developed, it is important that the MUTCD requirements be satisfied, but is perhaps more important that such signs have official sanction for legality. It is also important that all signs be recognized and approved so that they may be made available for statewide use, if applicable.

The Request for Sign Approval form provides a means for developing justification to approve non-standard signs that have not previously been approved or recognized as standard signs. The form should be completed to assure the understanding, need for, and application of the new sign. The Request for Sign Approval form should be then taken to the Regional Traffic Engineer for approval. Finally, it must be approved by the State Traffic Engineer; this approval may be delegated to the Manager of the Traffic Operations Section.

The ADOT Sign Factory will not fabricate an approved sign for highway use unless the State Traffic Engineer or his designee has approved its design and intended use. The Regional Traffic Engineer may approve signs intended for use off the highway. All Requests for Sign Approvals shall be archived by the Administrative Office of the Traffic Engineering Group and the Traffic Operations Section.

Copies of the "Request for Sign Approval" form are available from the Traffic Operations Section.

Arizona Department of Transportation Intermodal Transportation Division Traffic Group REQUEST FOR NON-STANDARD SIGN APPROVAL									
Date _____ Route _____	Milepost _____ Direction of Travel _____	New Installation _____ Replacement _____ Change to Existing Sign _____							
PLAN VIEW OF LOCATION: <div style="height: 200px; border: 1px solid black;"></div>		<div style="border: 1px solid black; padding: 5px;"> SKETCH OF EXISTING SIGN (Use additional sheet, if necessary): <div style="height: 100px;"></div> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> SKETCH OF REQUESTED SIGN (Use additional sheet, if necessary): <div style="height: 100px;"></div> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> Does the requested sign meet the requirements of the MUTCD? Yes ____ Section No. _____ or No ____ ____ </div>							
JUSTIFICATION FOR SIGN APPROVAL (Explain why a standard sign is not appropriate):									
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> REQUESTED BY: _____ <div style="border-bottom: 1px solid black; width: 100%;"></div> Regional Traffic Engineer </td> <td style="width: 10%; vertical-align: top; text-align: center;"> _____ Date </td> <td style="width: 40%; vertical-align: top; text-align: right;"> APPROVED Yes ____ No ____ Yes ____ No ____ </td> </tr> <tr> <td style="vertical-align: top;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> State Traffic Engineer </td> <td style="vertical-align: top; text-align: center;"> _____ Date </td> <td></td> </tr> </table>				REQUESTED BY: _____ <div style="border-bottom: 1px solid black; width: 100%;"></div> Regional Traffic Engineer	_____ Date	APPROVED Yes ____ No ____ Yes ____ No ____	<div style="border-bottom: 1px solid black; width: 100%;"></div> State Traffic Engineer	_____ Date	
REQUESTED BY: _____ <div style="border-bottom: 1px solid black; width: 100%;"></div> Regional Traffic Engineer	_____ Date	APPROVED Yes ____ No ____ Yes ____ No ____							
<div style="border-bottom: 1px solid black; width: 100%;"></div> State Traffic Engineer	_____ Date								
SIGN CODE, IF APPROVED FOR STATEWIDE USE _____ SIGN CODE, IF APPROVED FOR LIMITED USE <u>LU</u> - _____.									

